

How to Send Prescription Orders via EMR

1. Find the pharmacy (search under California)

EpitomeRx, Inc. | 140 E Santa Clara St, Ste 23, Arcadia, CA 91006 | NCPDP 5689584

2. Enter complete patient information

- Full name, home address, phone number, date of birth, email address, and drug allergies (or NKDA).

3. Select the medication and directions

- Search for one active ingredient and choose a compound option if your EMR has one.
- If you can't find it, select the closest option and write the full formula in Notes to Pharmacy.
- Enter the strength (mg/mL or %), dose in mL, quantity, dispensing device and refills.
- Enter clear directions (sig) so the patient knows exactly how to take or apply the medication.

4. Add notes for the pharmacy

- We always read Notes to Pharmacy. Use it for the full compound, base preference, clinical details and allergies.
- If a similar commercial product exists, note why the patient needs the compound (e.g., allergy to an inactive ingredient, strength or dosage form not made). California rules require us to document the clinically significant difference.

Examples of complete prescriptions

Hormone creams are dispensed in a metered-dose dispenser.

- Bi-Est (E3:E2 80:20) 2.5 mg/mL topical cream. Apply 1 mL (2.5 mg) to inner thigh once daily, rotating sites. Disp: 30 mL in metered-dose dispenser. RF: 2
- Progesterone 100 mg/mL topical cream. Apply 0.5 mL (50 mg) to inner arm at bedtime. Disp: 30 mL in metered-dose dispenser. RF: 2
- Progesterone 100 mg slow-release capsules. Take 1 capsule by mouth at bedtime. Disp: #30. RF: 2
- Testosterone 10 mg/mL (1%) topical cream (C-III). Apply 0.25 mL (2.5 mg) to inner forearm every morning. Disp: 30 mL in metered-dose dispenser. RF: 1
- Naltrexone 4.5 mg capsules (LDN). Take 1 capsule by mouth at bedtime. Disp: #30. RF: 2

Controlled substances

Controlled substances (e.g., testosterone): electronic prescription, call in at 626.631.6150 (prescriber or agent), or fax a separate signed prescription to 626.631.6151. Never on a checkoff order form.

Quick troubleshooting

- Set the pharmacy search to California so EpitomeRx, Inc. appears.
- Search one active ingredient to find compound options.
- If the compound isn't listed, write the full formula in Notes to Pharmacy.
- Missing demographics or allergies means we'll need to call your office, which delays the patient.